

## Service Delivery Point (SDP) Questionnaire

NO	QUESTIONS AND FILTERS	CODING C	ATEGORIES			SKIP
	TIFICATION					
Pleas	e record the following identifying informa					
	Interviewer's name: Is this your name?				1	
	[ODK will display the name associated with the phone's serial number.]	No			0	-
А	Check the button next to the name if that is your name and select 'yes' here. Do not check the button if that is not your name and select 'no' here (long press to remove response next to the name if needed).					
	Enter your name below.	Interview	er's Name			
	Please record your name					
В	Current date and time. [ODK will display on screen]				1	Skip to D if
	Is this date and time correct?					Yes
С	Record the correct date and time.	Date Time	Day Hour	Month Min	Year AM/PM	-
	Region					
D1	Please select the name of the region where the facility is located.	Eastern . Northern			2 3	
	District	Western 4				
D2	Please select the name of the district where the facility is located.	ODK will populate a list of appropriate districts based on the region selected for SQ E				
	Subcounty	ODK will	populate a	list of approp	oriate	
D3	Please select the name of the subcounty where the facility is located.	subcount SQ F.	ties based	on the distric	t selected for	
	Enumeration area					
D4	Please select the name of the EA where the facility is located.					
	Facility number					
E	Please record the number of the facility from the listing form.					
F	Type of facility  Please select the type of facility	Health C Health C Health C Health C Pharmac Chemist/	enter IV enter III enter II linic y Drug Shop			
	Managing authority	Governm	ent		1	
G	Please select the managing authority for the facility	Private			3 4 5	
Н	Is a competent respondent present and available to be interviewed today?	Yes				Skip to Q if No

NO	QUESTIONS AND FILTERS	CODING CATEGORIES	SKIP					
INFO	RMED CONSENT							
	he competent respondent responsible for ing in-charge) who is present at the facility	patient services (main administrator and fam y. Read the following greeting:	ily					
Unive to ass	Hello. My name is and I am working for Makerere University School of Public Health in collaboration with Ministry of Health and Uganda Bureau of Statistics to assist the government and communities in knowing more about health services. Now I will read a statement explaining the survey.							
Your facility was randomly selected to participate in this study. We will be asking you questions about family planning and other reproductive health services and will ask to see patient registers. No patient names from the registers will be reviewed, recorded or shared. The information about your facility may be used by health organizations for planning service improvements or further studies of health services. The data collected from your facility will also be used by researchers for analyses. However, the name of your facility will not be provided, and any reports by researchers who use your facility data will only present information in aggregate form so that your facility cannot be identified.								
which introd	someone else is the most appropriate persorucing us to that person.	mation we collect is accurate. If there are question to provide the information, we would appreciate	your					
	nay refuse to answer any question or choose ons about the survey?	to stop the interview at any time. Do you have an	У					
I	Provide a paper copy of the Consent Form to the respondent and explain it. Then, ask: May I begin the interview now?	Yes	Skip to O if No					
	Respondent's signature							
	PLEASE ASK THE RESPONDENT TO SIGN OR CHECK THE BOX IN AGREEMENT OF THEIR	GATHER SIGNATURE:						
	PARTICIPATION.	Checkbox: □						
	WARNING: To conduct the survey, the respondent must sign or touch the checkbox.							
	Interviewer's name							
J	Please record your name as a witness to the consent process. You previously entered "[NAME FROM SQ A]."							
K	Name of the facility  Please record the name of the facility.							
	What is your position in this facility?	Owner 1						
L	SELECT THE HIGHEST MANAGERIAL QUALIFICATION OF THE RESPONDENT.	In-charge / manager						
M	When did you first begin working at this facility?	Month:						
	Enter Jan 2020 for do not know.	Year:						
N	Have you previously participated in the PMA2020 service delivery point survey at this facility?	Yes						

NO	QUESTIONS AND FILTERS	CODING CATEGORIES				SKIP
	Section 1 – Inform		vices			
Now	would like to ask about the services prov	ided at this facility				
1	When did this facility first begin offering health services / products?	Year				
	ENTER JAN 2020 FOR DO NOT KNOW.	i cai				
	How many days each week is the facility routinely open?					
2	Number must be between 0 and 7. Enter 0 for less than 1 day per week. Enter -88 for do not know, -99 for no response	Number of days		Total	Drocent	
	Now I have some questions about staffing for this facility.			<u>Total</u> <u>number</u>	Present today	
3	For the following questions, please tell me how many staff with this qualification are currently assigned to this facility.	Doctor/Medical Off Nurse/midwife Nursing Assistant// Paramedic staff	 Aide	_	_	
	Finally, tell me the total number present at any time today.	Clinic Officer/Medic Assistant	cal		_	
	We want to know the highest technical qualification that any staff may hold regardless of the person's actual	Dispenser Pharmacist Other medical staff			_	
	CHECK F: type of facility?	Hospital	 0		2 4 5 6	Skip to 8 if J: 6 or 7
4	Is there a healthcare worker present at the facility at all times or officially on call for the facility at all times (24 hours a day) for emergencies?	Yes, 24-hr staff No, no 24-hr staff No response			1	
5	Do you have an estimate of the size of the catchment population that this facility serves that is, the target or total population living in the area served by this facility?	No catchment area Yes, knows size of Doesn't know size No response	catchment of catchme	area ent area	2 88	Skip to 7 if No or DK
6	What is the size of the catchment population?  Record the number of people living in the	Number of people				
	area served by this facility  How many beds does the facility have?					
7	0 is a possible answer. Enter -88 for do not know, -99 for no response.	Number of beds				
8	When was the last time an owner / supervisor from outside this facility came here to visit?	Never external sup Within the past 6 m More than 6 month Don't know No response	onths s ago		1 2 88	

NO	QUESTIONS AND FILTERS	CODING CATEGORIES			SKIP
9	Does this facility have electricity today?  Select for running electricity only. If electricity was off for more than two hours today, mark no.	Yes No			
10	Does this facility have running water today?  Select for running water only. If water was off for more than two hours today, mark no.	Yes No			
	CHECK F: type of facility?	Hospital       1         Health Center IV       2         Health Center III       3         Health Center II       4         Health Clinic       5         Pharmacy       6         Chemist/Drug Shop       7         Other       96			Skip to 13 if J:6 or 7
11	How many hand-washing facilities are available on site for staff to use?  Enter -88 for do not know, -99 for no response.	Number of facilities			Skip to 13 if 0
12	Ask to see the nearest hand washing facility. At the hand washing facility OBSERVE: Soap is present		Yes  1 1 1 -88 -99	No 0 0 0 0 0	
13	Does the facility have a functioning computer?  No need to observe	Yes			
	CHECK F: type of facility?	Hospital			Skip to 15 if J:6 or 7
14	How does this facility finally dispose of sharp items or filled sharps boxes?	Burn in incinerator Open Burning Dump without burning Remove offsite Other	Chemist/Drug Shop       7         Other       96         Never have sharps waste       0         Burn in incinerator       1         Open Burning       2         Dump without burning       3         Remove offsite       4         Other       5         No response       -99		

NO	QUESTIONS AND FILTERS	CODING CATEGORIES	SKIP			
	Section 2 – Family Planning Services					
Now I	I would like to ask about family planning servi	I	Skip			
15	Do you usually offer family planning services / products?	Yes	to 19 if No			
	What year did this facility first begin offering family planning services / products?					
16	The respondent reported that the facility opened in [YEAR MONTH FROM SQ1]	Year				
	Enter Jan 2020 for do not know.					
	How many days in a week are family planning services / products offered / sold here?					
17	The facility is open [DAYS FROM SQ2] per week.	Number of days				
	Enter a number between 0 and 7. Enter 0 for less than 1 day per week. Enter -88 for do not know, -99 for no response.					
18	Are family planning services / products offered here today?	Yes				
	CHECK F: type of facility?	Hospital	Skip to 23 if J:6 or 7			
19	Does this facility provide family planning supervision, support, or supplies to volunteer health teams/community health volunteers?	Yes	Skip to 22 if No			
20	How many volunteer health teams/community health volunteers are supported by this facility? Record only VHTs/CHVs who receive supervision, support, or supplies for family planning.	Number of VHTs/CHVs				
	Enter -88 for do not know, -99 for no response.					
21	Do the community health volunteers provide any of the following contraceptives:  Condoms	1 0 1 -77 0				

NO	QUESTIONS AND FILTERS	CODING CATEGORIES			SKIP
22	How many times in the last 6 months has a mobile outreach team visited your facility to deliver supplementary/additional family planning services?  Enter -88 for do not know, -99 for no	Number of times:			
	response. 0 is a possible answer	Vac		4	Skip
	CHECK 15: Offer FP services/products?	Yes No			to 25 if No
23	Does this facility have any routine user-fees or charges for any services related to family planning?  This includes any fees, including those for registration or for client health records.	Yes No			Skip to 25 if No
24	Are the official fees posted so that the client can easily see them?	Yes, all fees are posted		2 0	
	If yes, posted fees must be observed.		Yes	No	
25	Do you collect information about clients' opinion in any of the following ways?  Select all methods that apply  Suggestion box		1 1 1 1 1 1 1 1 -88 -99	0 0 0 0 0	Skip to 29 if "None of the above" is selected
26	Is there a procedure for reviewing or reporting on clients' opinions?	Yes			Skip to 28 if No
27	Ask to see a report or form on which data are compiled or discussion is reported	Report seen		1	140
28	In the past 6 months, have any changes been made in the program as a result of client opinion?  If yes, indicate if the change(s) are related to any of the listed topics.	No			
29	In the past 6 months, have there been any meetings where service statistics (or inventory) for family planning are discussed with staff?	Yes		1	Skip to 30 if No

NO	QUESTIONS AND FILTERS	CODIN	CODING CATEGORIES				SKIP		
30	Do you use any of the following to review service data for monitoring and evaluation?  Ask to see any reports, wall graphs or charts that show service data has been reviewed. Select all relevant types of documentation observed.	Wall chart / graph				Yes 1 1 1	No 0 0 0 0		
	CHECK 15: Offer FP services/products?								Skip to 40 if No
31	Which of the following methods of contraception are counseled, provided, prescribed, and/or charged?  Cou: Counseled; Pro: Provided; Pre: Prescribed / Referred; Chg: charge All options should be read aloud  Female Sterilization	1 1 1 1 1 1 1 1 1 1	Cou No 0 0 0 0 0 0 0 0 0 0 0	Pro Yes  1	Pro No	Pre Yes  1		Chg Yes  1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1	Skip to 33 if no charg es

NO	QUESTIONS AND FILTERS	CODING CATEGORIES	SKIP
32	How much do you charge for one unit of each method that you provide?  Enter all prices in Ugandan Shilling.  Enter -88 for do not know, -99 for no response.  [ODK will only display the methods for which the facility charges from SQ 31.]  Female Sterilization	Amount per unit	
	CHECK F: type of facility?	Hospital       1         Health Center IV       2         Health Center III       3         Health Center II       4         Health Clinic       5         Pharmacy       6         Chemist/Drug Shop       7         Other       96	Skip to 39b if 6 or 7
	CHECK 31: Are implants provided?	Yes	Skip to 35 if No
33	On days when you offer family planning services, does this facility have trained personnel able to insert implants?	Yes	
34	On days when you offer family planning services, does this facility have trained personnel able to remove implants?	Yes	
	CHECK 31: Are IUDs provided?	Yes	Skip to 37 if No
35	On days when you offer family planning services, does this facility have trained personnel able to insert IUDs?	Yes	
36	On days when you offer family planning services, does this facility have trained personnel able to remove IUDs?	Yes	
	CHECK 31: Are implants provided?	Yes	Skip to 38 if No

NO	QUESTIONS AND FILTERS	CODING CATEGORIES			SKIP
37	Does this facility have the following supplies needed to insert and/or remove implants: Read out all supplies and select all that apply. Supplies must be available on the day of the interview, but do not need to be observed	Clean Gloves Antiseptic Sterile Gauze Pad or Cotton Wool Local Anesthetic Sealed Implant Pack Blade None of the above No response	-77	No 0 0 0 0 0 0	
	CHECK 31: Are IUDs provided?	Yes			Skip to 39 if No
38	Does this facility have the following supplies needed to insert and/or remove IUDs: Read out all supplies and select all that apply. Supplies must be available on the day of the interview, but do not need to be observed	Sponge-holding forceps	Yes  1 1 1 1 1 -77 -99	No 0 0 0 0	II IVO
	CHECK F: type of facility?	Hospital		2 4 5 6	39a if J: 1-5 or 8 39b if J:6 or 7
39a	FROM FAMILY PLANNING REGISTER, RECORD: (1) the total number of family planning visits (new and continuing) in the last completed month, for each method.  (2) the number of new clients who received family planning services in the last completed month, for each method.  PAST COMPLETE MONTH. ENTER -88 FOR NO NOT KNOW, ENTER -99 FOR NO RESPONSE.	Female Sterilization Male Sterilization Implant insertions IUD insertion Injectables Pill Male Condom Female Condom Emergency Contraception Diaphragm Foam/Jelly Std. Days/Cycle beads	Total # of visits	# of new clients	

NO	QUESTIONS AND FILTERS	CODING CATEGORIES		SKIP
39b	FROM FAMILY PLANNING RECORD BOOK, RECORD: The total number of family planning products sold in the last completed month, for each method.  ENTER -88 FOR NO NOT KNOW, ENTER -99 FOR NO RESPONSE.	Implants		
	CHECK F: type of facility?	Hospital Health Center IV Health Center III Health Center II Health Clinic Pharmacy Chemist/Drug Shop Other		Skip to 45 if J:6 or 7
40	Which of the following services are provided at this facility:  Read all options and select all that apply.	Antenatal Delivery Postnatal None of the above	1 0 1 0	Skip to 45 if No to post- natal, delivery and post- abortio n Skip to 43 if no to postnat al & delivery and yes to post- abortio n
41	Which of the following is discussed with the mother before she leaves the facility with the newborn after delivery: Read all options and select all that apply.  None of the above	Diet, nutrition, and exercises Postpartum mental health Return to fertility	1 0 1 0 1 0 1 0 1 0 1 0 1 0	
42	Is the woman offered a method of family planning during the postnatal visit?	Yes	0	Clrim
	<b>CHECK 40:</b> Are post-abortion services offered?	Yes No		Skip to 45 if No

NO	QUESTIONS AND FILTERS	CODING CATEGORIES			SKIP
			Yes	No	
43	During post-abortion visits, which of the following is discussed with the client:  Read all options and select all that apply.	Post-abortion mental health Return to fertility Healthy timing and spacing of pregnancies Advice on: Long-acting methods	1 1 1	0 0 0	
		Advice on: FP methods for birth spacing None of the above No response	1 -77 -99	0	
44	Is the woman offered a method of family planning during the postabortion visit?	Yes			
45	Which of the following family planning services do you offer to unmarried adolescents? Read all options and select all that apply	Counsel for contraceptive methods	1 1 -77	No 0 0 0	
46	Does this facility offer any service related to diagnosis, treatment, or supportive services for HIV?	Yes			
47	Does this facility offer any service related to diagnosis, treatment, or supportive services for STIs other than HIV?	Yes			
	CHECK F: type of facility?	Hospital Health Center IV Health Center III Health Center II Health Clinic Pharmacy Chemist/Drug Shop Other		2 4 5 6	
	CHECK 46: Are HIV services offered?	Yes		_	Skip to 50 if No
48	Which of the following family planning services do you offer to clients who come in for HIV services:  Read all options and select all that apply	Counsel for contraceptive methods?	Yes  1 1 1 -77 -99	No 0 0 0	

NO	QUESTIONS AND FILTERS	CODING CATEGORIES				SKIP
	During an HIV consultation does the					
	provider:		V	NIa	DIC	
	Ask the client about reproductive		Yes	<u>No</u>	<u>DK</u>	
	intentions?		1	0	-88	
	Discuss the FP method preferred					
	by the client?  Discuss dual method use?		1	0	-88 -88	
49	Provide condoms?		1	0	-88	
	Discuss instructions and side effects		·			
	of chosen FP method?		1	0	-88	
	Offer an FP method?		1	0	-88	
	Did the respondent give you a response?					
	Must answer all of the above or none of the		1	0		
	above					Skip
	CHECK 15: Offer FP services/products?	Yes No				to 57
						if No
		Hospital Health Center IV				
		Health Center III				Skip
	CHECK F: type of facility?	Health Center II				to 52 if
		Health Clinic				J:6 or
		Pharmacy Chemist/Drug Shop				7
		Other				
	May I see the room where	Yes	1			Skip to
50	examinations for family planning are conducted?	No Response	0			52a if
	conducted:	<u>No Response</u>	-33			No or NR
	For each of the following items, check					
	to see whether item is either in room					
	where examinations are conducted or					
	in an adjacent room.					
	O: Observed; RU: Reported, Unseen; NA:		0	RU	NA	
	Not Available			110	I IVA	
	Running water (piped)		1	2	-77	
	Other running water (bucket with tap or					
	pour pitcher)			2 2	-77 -77	
	Hand-washing soap			2	-77	
	Single-use hand drying towels		1	2	-77	
50	Waste receptacle with lid and plastic liner		1	2	-77	
	Sharps container  Disposable latex gloves	1	] 1	2	-77	
	Disinfectant		1	2 2	-77 -77	
	Disposable needles and syringes		¦	2	-77	
	Auditory privacy		<u>1</u>	2	-77	
	Visual privacy Examination table		1	2	-77	
	Client educational materials on FP		1	2 2	-77 -77	
	Did the veener deut sites veet		'		- / /	
	Did the respondent give you a response?		1	2		
	- Copolido I					
	You must answer all or none of the above					

NO	QUESTIONS AND FILTERS	CODING CATEGORIES S			SKIP			
	OBSERVE: Assess condition of family planning service area		Yes	<u>No</u>				
51	Floor: swept, no obvious dirt or waste		1	0				
	Counters/Tables/Chairs: wiped clean, no obvious dirt or waste		1	0				
	Broken equipment, papers, boxes around making area cluttered and dirty		1	0				
	Walls: reasonably clean  Doors: no or minor damage		1	0				
	Walls: no or minor damage		1	0				
	Questions 52a – 52c will repeat for each method provided at this SDP:  Methods selected in SQ31: [List of methods]							
	You mentioned that you typically provide the [METHOD] at this facility, can you show it to me?	In-stock and observed In-stock but not observed		2	Skip to SQ			
	If no, probe: Is the [METHOD] out of stock today?	Out of stock			52c if 1 or 2			
52a	[52a-c will repeat for each of the methods that are provided at the facility according to SQ 31, except Female and Male Sterilization]							
	How many days has the [METHOD] been out of stock?	# Days			Skip to			
52b	[52a-c will repeat for each of the methods that are provided at the facility according to SQ 31, except Female and Male Sterilization]		_		SQ 53			
	Has the [METHOD] been out of stock at any time in the last 3 months?	Yes						
52c	[52a-c will repeat for each of the methods that are provided at the facility according to SQ 31, except Female and Male Sterilization]							
F20	May I see the room where contraceptive supplies are stored?	Yes		1				
53a	If you are already in the room, select "Yes"	No		0				
53	Observe the place where contraceptive supplies are stored and report on the following condition:	Yes						
	Are all the methods off the floor?							
54	Are all the methods protected from water?	Yes						
55	Are all the methods protected from the sun?	Yes						
56	Is the room clean of evidence of rodents (bats, rats) or pests (roaches)?	Yes						

N	10	QUESTIONS AND FILTERS	CODING CATEGORIES	SKIP
	57	Ask permission to take a photo of the entrance of the facility  Did you get consent to take the photo?	Yes	Skip to Q if No

## Thank the respondent for her / his time. The respondent is finished, but there are still n

The r	The respondent is finished, but there are still more questions for you to complete outside the facility.							
LOC	LOCATION AND QUESTIONNAIRE RESULT							
	Take a GPS point outside near the entrance to the facility.							
0	Record location when the accuracy is smaller than 6m.	RECORD LOCATION						
	GPS coordinates can only be collected when outside.							
	CHECK 57: Permission to take photo?	Yes	Skip to Q if No					
Р	Ensure that no people are in the photo	TAKE PICTURE CHOOSE IMAGE						
Q	How many times have you visited this service delivery point for this interview?	1 st time       1         2 nd time       2         3 rd time       3						
R	Record the result of the Service Delivery Point Survey	Completed       1         Not at facility       2         Postponed       3         Refused       4         Partly completed       5         Other       6						