

Service Delivery Point (SDP) Questionnaire

NO	QUESTIONS AND FILTERS	CODING C	ATEGORIES			SKIP		
	IDENTIFICATION Please record the following identifying information prior to beginning the interview.							
Α	How many times have you visited this service delivery point for this interview?	2 nd time	1 st time					
В	Interviewer's name: Is this your name?	Yes			1	Skip		
	[ODK will display the name associated with the phone's serial number.]	No			0	to C if Yes		
	Check the button next to the name if that is your name and select 'yes' here. Do not check the button if that is not your name and select 'no' here (long press to remove response next to the name if needed).							
	Enter your name below.	Interview	er's Name					
	Please record your name							
С	Current date and time. [ODK will display on screen]	Yes				Skip to E		
	Is this date and time correct?					if Yes		
D	Record the correct date and time.	Date	Day	Month	Year			
		Time	Hour	Min	AM/PM			
E	Region Please select the name of the region where the facility is located.	Tigray 1 Afar 2 Amhara 3 Oromia 4 Ethiopia Somali 5 Benishangul Gumuz 6 SNNPR 7 Gambella 8 Harari 9 Addis Ababa 10 Dire Dawa 11						
Е	Zone Please select the name of the zone where the facility is located.		populate a the selecte		priate zones			

E	Woreda/District Please record the name of the district where the facility is located.	ODK will populate a list of appropriate districts based on the selected zone.	
E	Kebele/Locality name Please choose the name of the locality where the facility is located. There may be only one choice.	ODK will populate a list of appropriate localities based on the selected district/woreda.	
E	Enumeration area Based on your selection of the locality, the EA number is below. Select the option to acknowledge.	ODK will display the appropriate EA code based on the selected locality.	
F	Facility number		
	Please record the number of the facility from the listing form.		
G	Type of facility Please select the type of facility.	Hospital 1 Health center 2 Health Post 3 Health Clinic 4 Pharmacy 5 Retail 6 Other 96	
Н	Managing authority Please select the managing authority for the facility.	Government 1 NGO 2 Faith-based organization 3 Private 4 Other 5	
I	Is a competent respondent present and available to be interviewed today?	Yes	Skip to S if No

INFORMED CONSENT

Find the competent respondent responsible for patient services (main administrator and family planning in-charge) who is present at the facility. Read the following greeting:

Hello. My name is ______. We are here on behalf of the Addis Ababa University, and Federal Ministry of Health to assist the government and communities in knowing more about health services. Now I will read a statement explaining the survey.

Your facility was randomly selected to participate in this study. We will be asking you questions about family planning and other reproductive health services and will ask to see patient registers. No patient names from the registers will be reviewed, recorded or shared. The information about your facility may be used by health organizations for planning service improvements or further studies of health services. The data collected from your facility will also be used by researchers for analyses. However, the name of your facility will not be provided, and any reports by researchers who use your facility data will only present information in aggregate form so that your facility cannot be identified.

We are asking for your help to ensure that the information we collect is accurate. If there are questions for which someone else is the most appropriate person to provide the information, we would appreciate

your i	ntroducing us to that person.					
	nay refuse to answer any question or choose ons about the survey?	to stop the interview	at any tin	ne. Do yo	ou have ar	ıy
J	Provide a paper copy of the Consent Form to the respondent and explain it. Then, ask:	Yes			Skip to R if No	
	May I begin the interview now?					
K	Interviewer's name					
	Please record your name as a witness to the consent process. You previously entered "[NAME FROM SQ B]."					
L	Name of the facility					
	Please record the name of the facility.					
М	What is your position in this facility? Select the highest managerial qualification of the respondent.	OwnerIn-charge / manage Staff	er		2	
NO	QUESTIONS AND FILTERS	CODING CATEGORIES	S			SKIP
	ion 1 – Information about services would like to ask about the services provided	d at this facility				
	-	Year				
Now I	would like to ask about the services provided What year did this facility first begin	•				
Now I	What year did this facility first begin offering health services / products?	•				
Now I	What year did this facility first begin offering health services / products? Enter Jan 2020 for do not know. How many days each week is the	Year				
Now I	What year did this facility first begin offering health services / products? Enter Jan 2020 for do not know. How many days each week is the facility routinely open? Number must be between 0 and 7. Enter 0 for less than 1 day per week. Enter -88	Year		Total number on staff	Number Present today	
1 2	What year did this facility first begin offering health services / products? Enter Jan 2020 for do not know. How many days each week is the facility routinely open? Number must be between 0 and 7. Enter 0 for less than 1 day per week. Enter -88 for do not know, -99 for no response Now I have some questions about	Number of days Doctor Nurse/midwife Health Officer		number on staff	Present	
1 2	What year did this facility first begin offering health services / products? Enter Jan 2020 for do not know. How many days each week is the facility routinely open? Number must be between 0 and 7. Enter 0 for less than 1 day per week. Enter -88 for do not know, -99 for no response Now I have some questions about staffing for this facility. For the following questions, please tell me how many staff with this qualification are currently assigned to	Number of days Doctor Nurse/midwife		number on staff	Present	

	assignment or specialist studies.		
	Enter -88 for do not know and -99 for no response. 0 is a possible answer.		
	CHECK G: type of facility?	Hospital 1 Health center 2 Health Post 3 Health Clinic 4 Pharmacy 5 Retail 6 Other 96	Skip to SQ 8 if K is 5,6 or 7
4	Is there a healthcare worker present at the facility at all times or officially on call for the facility at all times (24 hours a day) for emergencies?	Yes, 24-hr staff	
5	Do you have an estimate of the size of the catchment population that this facility serves that is, the target, or total population living in the area served by this facility?	No catchment area	Skip to 7 if No or DK
6	What is the size of the catchment population? Record the number of people living in the area served by this facility.	Number of people	
7	How many beds does the facility have? 0 is a possible answer. Enter -88 for do not know, -99 for no response.	Number of beds	
8	When was the last time an owner / supervisor from outside this facility came here to visit?	Never external supervision	
9	Does this facility have electricity today? Select for running electricity only. If electricity was off for more than two hours today, mark no.	Yes	
10	Does this facility have running water today? Select for running water only. If water was off for more than two hours today, mark no.	Yes	

11	CHECK G: type of facility? How many hand-washing facilities are	Hospital 1 Health center 2 Health Post 3 Health Clinic 4 Pharmacy 5 Retail 6 Other 96 Number of facilities			Skip to 13 if I: 5, 6 or 7
11	available on site for staff to use? Enter -88 for do not know, -99 for no response.	Number of facilities	•		to 13 if 0
12	Ask to see the nearest hand washing facility. At the hand washing facility OBSERVE: Soap is present		Yes 1 1 1 1 -77 -99	No 0 0 0 0 0	
13	Does the facility have a functioning computer? No need to observe	Yes			
	CHECK G: type of facility?	Health center Health PostHealth Clinic Pharmacy Retail			Skip to 15 if I: 5, 6 or 7
14	How does this facility finally dispose of sharp items or filled sharps boxes?	Never have sharps waste			
	Section 2 – Famil Now I would like to ask about family p			at this facility.	,
15	Do you usually offer family planning	Yes		1	Skip to 19

	services/products?	No0	if No
16	What year did this facility first begin offering family planning services / products? The respondent reported that the facility opened in [YEAR MONTH FROM SQ1] Enter Jan 2020 for do not know.	Month: Year:	
17	How many days in a week are family planning services / products offered / sold here? The facility is open [DAYS FROM SQ2] per week. Enter a number between 0 and 7. Enter 0 for less than 1 day per week. Enter -88 for	Number of days	
18	do not know, -99 for no response. Are family planning services / products offered here today?	Yes	
	CHECK G: type of facility?	Hospital 1 Health center 2 Health Post 3 Health Clinic 4 Pharmacy 5 Retail 6 Other 96	Skip to 23 if I: 5, 6 or 7
19	Does this facility provide family planning supervision, support, or supplies to community health volunteers?	Yes	Skip to 22 if No
	If any HEWs were recorded as paid staff of the facility in SQ3 they should not be listed as CHVs as well.		
20	How many community health volunteers are supported by this facility?	Number of CHWs	
	Record only CHVs who receive supervision, support, or supplies for family planning. If any HEWs were recorded as paid staff		
	of the facility in SQ3 they should not be listed as CHVs as well		
	Enter -88 for do not know, -99 for no		

	response.				
21	Do the community health volunteers provide any of the following contraceptives: Condoms Pills Injectables None of the above No response		Yes 1 1 1 -77 -99	N 0 0 0 0	
22	How many times in the last 6 months has a mobile outreach team visited your facility to deliver supplementary/additional family planning services? Enter -88 for do not know, -99 for no response. 0 is a possible answer.	Number of times:		•	
	CHECK 15: Offer FP services/products?	Yes			Skip to 25 if No
23	Does this facility have any routine user-fees or charges for any services related to family planning?	Yes			Skip to 25 if No
	This includes any fees, including those for registration or for client health records.				
24	Are the official fees posted so that the client can easily see them?	Yes, all fees are posted		2 0	
	If yes, posted fees must be observed.	No response		99	
25	Do you collect information about clients' opinion in any of the following ways? Select all methods that apply Suggestion box Client survey form Client interview form Official meeting with community leaders Informal discussion with client or community Direct client feedback to staff Other None of the above Don't know No response		Yes 1 1 1 1 1 1 -77 -88 -99	No 0 0 0 0 0	Skip to 29 if "Non e of the abov e" is selec ted
26	Is there a procedure for reviewing or reporting on clients' opinions?	Yes		1	Skip to 28

									if No
27	Ask to see a report or form on which data are compiled or discussion is reported								
28	In the past 6 months, have any changes been made in the program as a result of client opinion? If yes, indicate if the change(s) are related to any of the listed topics.	No				1 1 1 -88	No 0 0 0 0		
29	In the past 6 months, have there been any meetings where service statistics (or inventory) for family planning are discussed with staff?	Yes							
30	Do you use any of the following to review service data for monitoring and evaluation?						Yes	No	
	Ask to see any reports, wall graphs or charts that show service data has been reviewed. Select all relevant types of documentation observed.	Writte Other	Written report / minutes			1 1	0 0 0		
	CHECK 15: Offer FP services/products?								Skip to 40 if No
31	Which of the following methods of contraception are counseled, provided, prescribed, and/or charged? Cou: Counseled; Pro: Provided; Pre: Prescribed / Referred; Chg: charge All options should be read aloud	Cou Yes	Cou No	Pro Yes	Pro No	Pre Yes	Pre No	Chg Yes	Skip to 33 if no charg es
	Female sterilization Male sterilization IUD Progestin Only Pill Injectables Implants Pill Male condom Female condom Emergency Contraception	1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1	0 0 0 0 0 0 0	1 1 1 1 1 1 1 1 1 1	0 0 0 0 0 0 0 0	1 1 1 1 1 1 1 1 1 1	0 0 0 0 0 0 0	1 1 1 1 1 1 1 1 1 1	

	Standard Days/Cycle beadsRhythm methodWithdrawal	1 1	0 0 0				
32	How much do you charge for one unit of each method that you provide? Enter all prices in Ethiopian Birr. Enter -88 for do not know, -99 for no response. [ODK will only display the methods for which the facility charges from SQ 31.]	Amou	ınt per	unit			
	Fem. sterilization Male sterilization IUD Progestin Only Pill Injectables – 3 months Implants Pill Male condom Female condom Emergency Contraception Standard Days/ Cycle beads						
	CHECK G: type of facility?	Healt Healt Healt Pharr Retai	h cente h Post. h Clinic nacy	r		2 3 4 5 6	Skip to 39b if I: 5, 6 or 7
	CHECK 31: Are implants provided?						Skip to 35 if No
33	On days when you offer family planning services, does this facility have trained personnel able to insert implants?				 	 	
34	On days when you offer family planning services, does this facility have trained personnel able to remove implants?				 	 	
	CHECK 31: Are IUDs provided?						Skip to 37 if No

35	On days when you offer family planning services, does this facility have trained personnel able to insert IUDs?	Yes		
36	On days when you offer family planning services, does this facility have trained personnel able to remove IUDs?	Yes		
	CHECK 31: Are implants provided?	Yes		Skip to 38 if No
37	Does this facility have the following supplies needed to insert and/or remove implants: Read out all supplies and select all that apply. Supplies must be available on the of the interview, but do not need to be observed	Yes Clean Gloves 1 Antiseptic 1 Sterile Gauze Pad or Cotton 1 Wool 1 Local Anesthetic 1 Sealed Implant Pack 1 Blade 1 None of the above -77 No response -99	No 0 0 0 0 0	
	CHECK 31: Are IUDs provided?	Yes		Skip to 39 if No
38	Does this facility have the following supplies needed to insert and/or remove IUDs: Read out all supplies and select all that apply. Supplies must be available on the of the interview, but do not need to be observed	Sponge-holding forceps	No 0 0 0 0	
	CHECK G: type of facility?	Hospital Health center Health Post Health Clinic Pharmacy Retail Other	2 4 5	39a if I: 1- 4, 39b if I: 5, 6 or 7
39 a	From family planning register, record: (1) the total number of family planning visits (new and continuing) in the last completed month, for each method. (2) the number of new clients who received		# new clients	

	family planning services in the last completed month, for each method. PAST COMPLETED MONTH. ENTER -88 FOR DO NOT KNOW, ENTER -99 FOR NO RESPONSE.	Pill for breastfeeding mother (Progestin-only pill)			
39 b	From family planning record book, record: The total number of family planning products sold in the last completed month, for each method.	IUD			
	CHECK G: type of facility?	Hospital Health center Health Post Health Clinic Pharmacy Retail Other		2 4 5	Skip to 45 if I: 5, 6 or 7
40	Which of the following services are provided at this facility: Read all options and select all that apply.	Antenatal Delivery Postnatal Post-abortion None of the above No response	1 1 1 -77	No 0 0 0 0	Skip to 45 if No to postnat al and post-abortio n Skip to 43 if no to postnat al and yes to post-abortio n
41	Which of the following is discussed with the mother before she leaves the facility with the newborn after delivery: Read all options and select all that apply.	Diet, nutrition, and exercises Postpartum mental health Return to fertility	1	No 0 0 0 0	

		,	
		Advice on: Manesterial method Advice on: Long-acting methods	
42	Is the woman offered a method of family planning during the postnatal visit?	Yes	-
	CHECK 40: Are post-abortion services offered?	Yes	+0 1E
43	During post-abortion visits, which of the following is discussed with the client: Read all options and select all that apply.	Yes N	<u>o</u>
44	Is the woman offered a method of family planning during the postabortion visit?	Yes	
45	Which of the following family planning services do you offer to unmarried adolescents? Read all options and select all that apply	Counsel for contraceptive methods	0
46	Does this facility offer any service related to diagnosis, treatment, or supportive services for HIV?	Yes	
47	Does this facility offer any service related to diagnosis, treatment, or supportive services for STIs other than HIV?	Yes	4- 20
	CHECK G: type of facility?	Hospital Health center	

		Health Post		4 5 6	6 or 7
48	Which of the following family planning services do you offer to clients who come in for HIV services: Read all options and select all that apply.	Counsel for contraceptive methods?	1 1 -77 -99	No 0 0	
49	During an HIV consultation does the provider: Ask the client about reproductive intentions? Discuss the FP method preferred by the client? Discuss dual method use? Provide condoms? Discuss instructions and side effects of chosen FP method? Offer an FP method? Did the respondent give you a response? Must answer all of the above or none of the above. CHECK 15: Offer FP services/products?	1 1 1			Skip to SQ 57 if
	CHECK G: type of facility?	Hospital 1 Health center 2 Health Post 3 Health Clinic 4 Pharmacy 5 Retail 6 Other 96		No Skip to SQ5 2a if G: 6 or 7	
50	May I see the room where examinations for family planning are conducted? For each of the following items, check to see whether item is either in room where examinations are conducted or in an adjacent room. O: Observed; RU: Reported, Unseen; NA:				

	Not Available		<u>O</u>	<u>RU</u>	<u>NA</u>	
	Running water (piped) Other running water (bucket with tap or		1	2	-77	
	pour pitcher) Water in bucket or basin (water reused) Hand-washing soap		1 1 1 1 1 1 1 1 1	2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2	-77 -77 -77 -77 -77 -77 -77 -77 -77 -77	
51	OBSERVE: Assess condition of family planning service area			Yes	No	
	Floor: swept, no obvious dirt or waste Counters/Tables/Chairs: wiped clean, no			1	0	
	obvious dirt or waste			1	0	
	making area cluttered and dirtyWalls: reasonably clean			1	0	
	Doors: no or minor damage			1	0	
	Walls: no or minor damage			1	0	
	Roof: no or minor damages			1	0	
	Did the respondent give you a response? You must answer all of the above or none of the above			1	0	
	tions 52a - 52c will repeat for each methodods selected in SQ31: [List of methods]	d provided at this SDP:				
52 a	You mentioned that you typically provide the [METHOD] at this facility, can you show it to me?	In-stock and observed In-stock but not observed Out of stock			2	Skip to SQ
	If no, probe: Is the [METHOD] out of stock today? [52a-c will repeat for each of the methods that are provided at the facility according to SQ 31, except Female and Male Sterilization]				99	52c if 1 or 2

52 b	How many days has the [METHOD] been out of stock? [52a-c will repeat for each of the methods that are provided at the facility according to SQ 31, except Female and Male Sterilization]	# Days	Skip to SQ 53
52c	Has the [METHOD] been out of stock at any time in the last 3 months?	Yes	
	[52a-c will repeat for each of the methods that are provided at the facility according to SQ 31, except Female and Male Sterilization]		
53	Observe the place where contraceptive supplies are stored and report on the following condition:	Yes	
	Are all the methods off the floor?		
54	Are all the methods protected from water?	Yes	
55	Are all the methods protected from the sun?	Yes	
56	Is the room clean of evidence of rodents (bats, rats) or pests (roaches)?	Yes	
57	Ask permission to take a photo to the entrance of the facility Did you get consent to take the photo?	Yes	

Thank the respondent for her / his time.

The respondent is finished, but there are still more questions for you to complete outside the facility.

LOC	LOCATION AND QUESTIONNAIRE RESULT				
	Take a GPS point outside near the entrance to the facility.				
N	Record location when the accuracy is smaller than 6m.	RECORD LOCATION			
	GPS coordinates can only be collected when outside.				
	CHECK 57: Permission to take photo?		Skip to Q if No		
0	Ensure that no people are in the photo	TAKE PICTURE CHOOSE IMAGE			
Р	Record the result of the Service Delivery Point Survey	Completed 1 Not at facility 2 Postponed 3 Refused 4 Partly completed 5 Other 6			